

COSMOPOLITON PLAYERS COMMITTEE MEETING

Minutes of the meeting held on **TUESDAY 28th November 2024 at 7.00PM**

PRESENT	Carolyn Craven Elaine Jackson (Chair) Gillian Myers Lara Woodhouse Diane McHale-Fannon	Leah Curia Emma McGrath Jan Morrell Lee Sharratt
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1.00 Apologies

Apologies had been received and accepted from Nick Thatcher

2.00 Minutes of the meeting held on 24th October 2023

2.01 Lee proposed and Gillian seconded agreement of the minutes.

3.00 Matters arising from the Minutes

3.01 (Minute 3.08 refers) Sustainability policy - Carolyn has updated the policy

3.02 (Minute 3.09 refers) Carolyn is still waiting for a response re Eric Mountain

3.03 (Minute 3.10 refers) Mary Martin Memorial Bowl delivered to Louise. To close item.

3.04 (Minute 3.19 refers) Room booked at Carriageworks for Christmas event.

3.05 (Minute 3.22 refers) NODA medals Carolyn to send out latest information to paid up members.

4.00 Correspondence/communications

Jan sent out Newsletter from Les Smith to full Mailing List.

5.00 Press & Publicity Report

5.01 Carolyn has now received t-shirts which should have arrived for Takeover Day. Due to late delivery suppliers are not charging us. Gillian suggested we should still pay for them. t-shirts £10 and fleeces £15.

It is proposed that we will order other publicity items in the future from the same company, e.g. mats, etc. Carolyn proposed and Lara seconded that we would buy t-shirts and fleeces. Proposal agreed Carolyn to advertise sale of t-shirts and fleeces

5.02 Carolyn currently working posting on Youtube and updating website. There have been some problems with photos on our website which is being worked on.

6.00 Treasurer's Report

6.01 The deposit account contained £2,617.34, and the current account contained £1,070.30.

6.02 Gillian reported that all committee members had now paid their subs plus a few others.
Reminder to be sent out by Secretary

6.03 Gillian having some problems with Microsoft spreadsheets which should be resolved soon.

7.00 Feedback on Carriageworks Takeover Day

7.01 Emma reported that the day enabled us to interact with other societies. And was aimed at everyone.

7.02 There were stalls and experiences from different groups .
Unfortunately publicity for the event was poor.

7.03 There was a varied mix of participants with poor attendance in the evening. It was felt that more societies did not attend due to lack of communication about the event.

7.04 Leeds City Council pleased with the event and will look to repeat it in the future. Positive feedback was given to Leeds City Council by LeedsCAN.

7.05 Discussed why bar was not opened as it would have been a positive for the event.. LeedsCAN asked for it to be opened. Carriageworks did not open bar hopefully if a Takeover Day happens again the bar will be opened.

7.06 The Committee felt that the day would have benefitted from:
a. better communication to societies
b. better organisation
c. reps to have more organisational meetings with LeedsCAN
Emma to let us know if there is a final feedback meeting

8 Society Constitution:

Amendments made. To send updated Constitution to Matt Hill

9 Social Events

9.01 Christmas Party

Lee outlined the programme for the evening:-

- a) Sketch – Lee and Lara
- b) Games – Elaine
- c) Modern Christmas songs – sing song
- d) Anagram quiz - Lara

9.02 Lee requested committee members bring food etc. Lee allocated who would bring what.

9.03 Thanks were given to Lee and Lara for organising the event.

10 A.O.B

10.01 Carolyn to put details of show Lara is in on the members area of the website

10.02 Use of Stage Gun

Loan agreement signed by Elementary Five Productions Ltd for borrowing COS stage gun.

It was agreed that for the time being the gun would remain in Leah's possession, and kept in a secure cabinet.

10.03 Future Events

Richard Hunt requested that we put something on in the New Year e.g. Play and a pint. Carolyn said she would be willing to put something together.

10.04 Play Selection

Carolyn got a couple of plays to go to Play Selection committee.

10.05 Void at the Playhouse

Leah to look at the possibility and cost of hiring

11 Date of Next

25 January 2024, 7.00 at Playhouse